

**OFFICE OF THE CHIEF COMMISSIONER OF INCOME TAX, KOLKATA-I
P-7, CHOWRINGHEE SQUARE, KOLKATA-700069**

No. DC/HQRS./CO-ORD./1263/S-10/Pt. II/10-11/763

Dated : 22.09.2011

**TENDER NOTICE
SUPPLY/INSTALLATION/COMMISSIONING OF IP PBX/VOICE SERVER AT
DAKSHINAPAN BUILDING,2, GARIAHAT ROAD , KOLKATA-31.**

Sealed tenders are invited from reputed vendors including Government vendors for supply/installation/commissioning of IP PBX/Voice Server at Dakshinapan Building,2, Gariahat Road , Kolkata – 31 .

A. General Requirement

- The Bidder must be an Original Equipment Manufacturer (OEM)
Or
Bidder should produce an undertaking from OEM that the bidder is authorized to quote for this tender and will provide support and spares directly for the offered system and also that the offered system is latest being manufactured by its OEM. The authorization should be tender specific and addressed to the issuing tender authority.
- Under both conditions, the OEM should have direct presence in India, preferably in Kolkata.
- The bidder must provide atleast 5 reputed customer details with complete contact numbers where they have commissioned similar or higher capacity exchange and working for more than 2 years. Out of the above at least 01 or more similar or higher capacity installations should be in Governmen / PSU in and around Kolkata.
- The offered system should have a valid TEC approval. TEC approval certificate copies for ISDN connectivity should be enclosed along with the offer.
- The TEC Certification should be in the name of the OEM .
The TEC Certification should be as per specifications in the name of the offered model.
- The OEM of the quoted equipment should be Internationally reputed and operative in India for at least last 6 years having office in Kolkata with adequate infrastructure..
- The bidder or its principal dealing in similar products should not be black listed by any Government body in India (Self declaration should be provided from competent authority).
- The equipment quoted by bidder must be Q Sig compliant and the OEM should be a member of ECMA. Necessary documents in support of the same to be provided with the offer.
- The bidder must have a full fledged Service Center in Kolkata and should provide details of all service personnel.
- Bidder should provide 72 months onsite comprehensive warranty support on all equipments.
- Bidder is required to quote their Income Tax PAN and also submit copy of the current Sales Tax clearance certificate.
- The Tender will be in two bid system. The separate sealed bid should be put in a single envelope and submitted as mentioned in the tender notice

- An EMD amount of Rs 10,000 should accompany the tender, otherwise the tender will be rejected.
- The vendors should be ready to demonstrate the offered product.
- The vendors should quote the buy back price of the existing system lying at the office where the new system will be installed after due inspection.
- The selected vendor should be willing to provide more such IP/ISDN based Hybrid Digital EPABX system depending upon the requirement of the Department at the same quoted price.
- The successful bidder shall be required to furnish a Performance Security in the form of Security Deposit within 7 days of receipt of "Letter of Award" for an amount of **Rs.0.30 lakhs or 5 % of the bid value which ever is higher** in the form of an Demand Draft payable at Kolkata in favour of A.O/D.D.O. C.C.I.T.-1, KOLKATA (Account Payee)

B. General Requirements

SL#	Components	Qty
1	<p>IP/ISDN based Hybrid Digital EPABX system with ECMA/QSIG complied Equipped with</p> <ul style="list-style-type: none"> • 16 P&T lines • 120 analog extensions expandable upto 200 extensions • 4 port in built voice guided auto attendant with 30 second recording time, (The auto attendant should not be connected to any extension of the system) • 01 Operator console with 16 flexible button, • Fifteen (15) Hard Function Keys for Hold, Mute, Conference, Drop, Transfer, Speaker, Volume Up, Volume Down, Menu, Contacts, Call Log, Phone Screen, Headset, and Messages, Contacts application with up to 100 entries, 2-way speaker with Omni directional microphone, 4 x 24 Character Backlight Display. • TEC approval should be submitted along with offer. • The system should be Rack mounted and necessary Rack, MDF should be supplied. All installation material which will be required to complete the installation of the system should be part of the price. No additional cost will be Paid for any material which is required for completion of installation of EPABX system. The field side cabling and telephone instruments will be provided by Department. • The warranty for the system should be for 6 years which should include on site support for 6 years along with spares. • Upgradable to : Interconnectivity between multiple exchanges over IP, Connectivity to IP hard & soft phones, Unified communications, Video conferencing from extensions, meet me conference bridge etc. • UPS for 30 minutes back up on full load (APC/EMERSON/ETONE) 	01

C.Optional Items

SL	Components	Unit Price (INR)
1	Expansion cost for Analog Ext. Card which should include all installation accessories along with 6 years comprehensive warranty	
2	Expansion cost for Trunk Card which should include all installation accessories along with 6 years comprehensive warranty	
3	Operator console specification as above	

D. Rates and Prices

The rate quoted by the vendors for the general requirements as mentioned in Column 'B' above should be composite and inclusive of all taxes and other incidental charges like installation/commissioning/training charges etc...The rates of "optional items" as mentioned in column 'C' above should be of 'per unit' and inclusive of all taxes and other incidental charges like installation/commissioning/training charges etc. The prices quoted shall be written in figures and words as well.

E. Final Payment

The vendor shall submit the bill on completion of satisfactory commissioning along with the completion certificate obtained from the respective Building in Charge. Payment will be made as per Govt. rules.

F. General

The bidders should submit technical and financial bids in separate sealed envelopes. The nature of bids, whether "technical" or "Financial" should be clearly marked on the respective envelope. The bidders should put these two sealed envelopes in a bigger envelope duly sealed with superscription "Tender for supply/ installation/ commissioning of IP PBX/Voice Server at Dakshinapan Building,2, Gariahat Road , Kolkata – 31 ". Sealed quotation are to be deposited at the office of the undersigned (Room No.42,2nd floor,P-7,Chowringhee Square,Kolkata-69) between 11:00 and 15:30 hours on all working days upto 29.09.2011. The 'financial' bids shall be opened only in respect of those vendors who qualify in the 'technical' bids. Tenders must accompany copies of I.T.PAN Card and VAT Registration Certificate. The evidence for filing of returns along with copy of balance sheet for financial year 2009-10 (Asst. Year 2010-11) should be enclosed. The tenders would be opened on 29.09.2011 itself at 16:00 hours when all the vendors or their representatives may make it convenient to be present.

2. The Income Tax Department reserves the right to accept or reject any tender on any of the above grounds or absence of infrastructure or without assigning any reason whatsoever.

(GOUTAM KR. MANDAL)
D.C.I.T.,HQRS.(CO-ORDINATION)
KOLKATA

